

DUAL ADMISSIONS AND TRANSFER AGREEMENT
BETWEEN
MONTGOMERY COUNTY COMMUNITY COLLEGE
AND
LEBANON VALLEY COLLEGE

Preface

Montgomery County Community College and Lebanon Valley College enter into this Dual Admission Transfer Agreement to facilitate the transfer of Montgomery County Community College graduates to Lebanon Valley College.

Under the Dual Admissions Agreement, Montgomery County Community College students will be guaranteed admissions into a Bachelor's Degree program with third year (junior) status at Lebanon Valley College on the condition that they: graduate in an approved program (one for which a Program-to-Program Transfer Agreement has been established) from Montgomery County Community College with an Associate in Arts (A.A.) Degree, Associate in Science (A.S.) Degree, Associate in Fine Art (A.F.A.) Degree, or Associate in Applied Science (A.A.S.) Degree with a minimum cumulative GPA of 2.5 but a 2.75 GPA is preferred; complete a "Dual Admissions Intent" form; and satisfy all other Lebanon Valley College transfer requirements. Some Lebanon Valley College programs may require a GPA above a 2.5 or may have additional admission requirements, which will be indicated in Program-to-Program Transfer Agreements. A full time student admitted to an approved program with third year (junior) status to Lebanon Valley College will be able to complete a Bachelor's degree in a parallel program at Lebanon Valley College within four regular semesters provided that the student completes the appropriate Associate Degree program at Montgomery County Community College, earns grades of C- or better in coursework transferring to their Lebanon Valley College major, and completes and appropriately sequences their remaining course work at Lebanon Valley College, while maintaining full time status. Students who choose to complete additional majors or minors may require more time to complete their Bachelor's degree at Lebanon Valley College.

In addition, Lebanon Valley College agrees to accept the general education courses embedded in the Montgomery County Community College A.A, A.S, A.F.A., and A.A.S. degrees toward meeting requirements of its undergraduate general education requirements, matched credit-by-credit. Students will be expected to complete any remaining general education credits at Lebanon Valley College. Lebanon Valley College's general education program requires a total of 41 credits, including a minimum of five core credits that must be taken at Lebanon Valley College. This Transfer Agreement applies to all Montgomery County Community College Associate Degree graduates and is not limited to students who participate in the Dual Admissions Agreement. This Dual Admissions Transfer Agreement becomes effective in Fall 2021.

To facilitate the transfer of Montgomery County Community College graduates to Lebanon Valley College in accordance with the foregoing guarantee, the parties agree to the following:

Obligations of Lebanon Valley College

1. To attend regularly scheduled Partner Day and Evening Programs at Montgomery County Community College Central and West Campuses.
2. To provide Montgomery County Community College with "Dual Admissions Intent" forms and fact sheets to distribute upon request.

3. To invite Montgomery County Community College students who have completed a "Dual Admissions Intent" form to an informational/advising meeting(s) with faculty and staff at Lebanon Valley College in order to facilitate smooth curricular and co-curricular integration Lebanon Valley College.
4. To send, within 30 days of receipt of the "Dual Admissions Intent" form, a Lebanon Valley College letter of admission to all Montgomery County Community College students who complete a "Dual Admissions Intent" form and meet the conditions set forth in the Preface. Students must confirm their intention to matriculate at Lebanon Valley College by August 1st for the fall semester, and by December 15th for the spring semester, and satisfy all other Lebanon Valley College transfer requirements. Montgomery County Community College students who complete a "Dual Admissions Intent" form will be governed by the Lebanon Valley College degree requirements in effect at the time of signing the "Dual Admissions Intent" form.
5. To waive the application fee for students who apply to Lebanon Valley College pursuant to this Agreement.
6. To award academic scholarships to all qualified graduates admitted to Lebanon Valley College:

<u>Name of Scholarship</u>	<u>GPA</u>	<u>Scholarship Amount</u>
Board of Trustees Scholarship*	3.75 – 4.00	\$30,000
Presidential Scholarship	3.50 – 3.74	\$27,000
Dean's Scholarship	3.25 – 3.49	\$25,000
Alfred Tennyson Sumner	3.00 – 3.24	\$22,000
Mary A. Weiss Scholarship	2.75 – 2.99	\$20,000

* All Phi Theta Kappa members will receive the Board of Trustees Scholarship

Students may also be eligible for need-based financial aid and other types of financial aid and are encouraged to include Lebanon Valley College is their FAFSA submission.

7. To ensure these students will be provided Lebanon Valley College financial aid information and receive full consideration for Lebanon Valley College financial aid, in addition to the scholarships listed above, upon matriculation at Lebanon Valley College.
8. To ensure that all courses completed as part of an associate's degree for which a passing grade (A, B, C or D) was received will transfer to Lebanon Valley College. Only grades of C- or better will be counted toward major requirements. Students who have not earned an associate's degree must earn a C- or better for any coursework to transfer.
9. To identify eligible Montgomery County Community College graduates enrolling at Lebanon Valley College upon admission to Lebanon Valley College.
10. To ensure that Montgomery County Community College graduates entering Lebanon Valley College under the terms of this Agreement will go through Lebanon Valley College transfer process and therefore must meet all applicable Lebanon Valley College requirements and deadlines pertaining to orientation and registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof, that apply to all Lebanon Valley College students.
11. To work with Montgomery County Community College on Program-to-Program Transfer Agreements and/or Guides that specify for Montgomery County Community College transfer students the Montgomery County Community College courses that satisfy major requirements for degree completion at Lebanon Valley College.

12. To ensure that Montgomery County Community College Dual Admissions students who matriculate at Lebanon Valley College have all of the rights and privileges of other Lebanon Valley College students.
13. To waive placement tests for Montgomery County Community College graduates, except for students seeking to take calculus or music courses at Lebanon Valley College.

Obligations of Montgomery County Community College:

1. To publicize this Agreement to prospective and current MCCC students in its promotional literature, and make arrangements for Lebanon Valley College admissions representatives to visit MCCC and meet with prospective and current Dual Admissions students.
2. To provide academic advising to students who are interested in the Dual Admissions Transfer Agreement to make certain students have the appropriate courses for their intended major at Lebanon Valley College once program-to-program curriculum sequences have been established.
3. MCCC, in accordance with the admission application policies and procedures of Lebanon Valley College will coordinate the delivery of academic records and application materials to Lebanon Valley College. MCCC students who apply to Lebanon Valley College under the terms of this Agreement will be required to go through the standard Lebanon Valley College transfer admissions process, as developed by Lebanon Valley College, and therefore must meet all applicable requirements and deadlines pertaining to admission to Lebanon Valley College.
4. To work with Lebanon Valley College on possible program-to-program transfer agreements and/or guides that specify for MCCC transfer students the courses that satisfy major requirements for Lebanon Valley College's undergraduate degree programs.

Eligibility Requirements and Student Obligations

MCCC students who wish to participate in Dual Admissions pursuant to the terms of this Agreement are subject to each of the following requirements:

1. No course in which a grade below C- was earned is accepted for transfer credit, except in the case that the student has completed an A.A. (Associate of Arts) or A.S. (Associate of Science) degree. All credits earned in the A.A. and A.S. degree programs will be transferred to Lebanon Valley College, provided that the student achieved a minimum cumulative GPA of 2.5 for all courses presented for the degree. Only grades of C- or better will be counted toward Lebanon Valley College major requirements. Students who have not earned an associate's degree must earn a C- or better for any coursework to transfer.
2. A minimum of 120 credits are required to earn a Lebanon Valley College degree, at least 30 of which must be completed at Lebanon Valley College. Note: many Lebanon Valley College majors require that more than 30 credits be completed at Lebanon Valley College.
3. A student must complete at least 25% of the required credits in the major at Lebanon Valley College. Students are also required to complete 300 and 400-level core coursework for the major at Lebanon Valley College, unless otherwise approved by the applicable academic department.
4. Only credit is transferred. The grades for transfer courses are not calculated in the student's GPA at Lebanon Valley College. Once courses have been transferred, they become part of the student's permanent record and cannot be removed.
5. Students are required to sign a Dual Admissions Intent form before completion of their 30th college credit. The student will be required to complete a Lebanon Valley College application form prior to the intended start term, for which the application fee will be waived. Lebanon Valley College has a preferred deadline to apply for the fall semester of August 1st and for the spring semester, December 15th.
6. Students should follow the established program-to-program course sequences developed between Lebanon Valley College and MCCC for the program they intend to enroll in at Lebanon Valley College. Students should confer each semester with Lebanon Valley College transfer counselor to review degree progress and ensure appropriate courses are being completed.

7. MCCC graduates entering Lebanon Valley College under the terms of this agreement must go through Lebanon Valley College normal transfer admissions process and therefore must meet all Lebanon Valley College requirements and deadlines pertaining to application for admission, orientation and registration, and payment of tuition and fees.
8. The following items are required for a complete transfer application:
 - Application (no charge)
 - Official High School transcript
 - Official College transcript(s) from all institutions attended
 - A college record form to be completed by MCCC.

Joint Obligations:

1. To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both Lebanon Valley College and Montgomery County Community College will review this Agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both Montgomery County Community College and sign the revised document.
2. To collaborate in providing students with information and academic advising about this Agreement, Lebanon Valley College academic requirements, and the process of transferring to Lebanon Valley College.
3. To develop and implement advertising and promotional efforts to communicate the benefits of Dual Admission and Transfer Agreement.
4. To designate a representative or representatives at each institution who will coordinate the Dual Admission and Transfer Agreement between the two institutions.
5. To exchange data and documents annually that will contribute to the maintenance and improvement of this agreement, enhance the transfer process, and promote effective cooperation between institutions. These will consist of aggregate data about transfer students, including admissions information, academic progress and retention information, and reports on the results of program reviews, assessments of student learning, and decisions of curricular and other committees. The institution(s) will exchange data after obtaining appropriate permission from the students as indicated on the "Dual Admissions Intent" form.
6. To facilitate and support consultation and collaboration between their faculties related to this agreement, general education, degree requirements, and other academic matters.
7. To provide direct links between Lebanon Valley College and Montgomery County Community College websites.

Revision, Renewal and Termination of this Agreement

The Lebanon Valley College Office of Admissions and the appropriate offices at Montgomery County Community College are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.


This Agreement will be in effect as of Fall 2021. It will be reviewed annually by the appropriate parties at each institution, and will be renewed automatically until superseded by a new Agreement or formally terminated. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the

effective date of termination. Should this Agreement be terminated, it is understood that the termination will not apply to students already accepted to Lebanon Valley College under the terms of this Agreement.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from Montgomery County Community College into Lebanon Valley College, and to expand their opportunities for academic success there, is indicated by the following signatures:

The undersigned representatives of the parties, Montgomery County Community College and Lebanon Valley College, have executed this Agreement on the dates indicated.


For Montgomery County Community College

 08/22/21

Victoria Bastecki-Perez, Ed.D. Date
President

 6/23/21

Gloria Oikelome, Ed.D. Date
Vice President for Academic Affairs

 6/29/21

Phil Needles Date
Vice President of Student Services

For Lebanon Valley College

 6/17/2021

James MacLaren, Ph.D. Date
President

 6/17/21

Monica Cowart, Ph.D, LMHC Date
Provost and Vice President of Academic Affairs

 6/17/21

Edwin Wright Date
Vice President for Enrollment Management

6/17/2021