

Baccalaureate Dual Admission Policy Agreement
Between
Harrisburg Area Community College
And
Lebanon Valley College
October 15, 2003

Harrisburg Area Community College (HACC) and Lebanon Valley College (LVC) agree to a Baccalaureate Dual Admission Policy. Dual admission provides students with articulated curricula that lead to a bachelor's degree at LVC. Students pursue their bachelor's degree through seamless enrollment from an associate degree program at HACC through upper-division course work at LVC.

Students apply for admission under the Baccalaureate Dual Admission Policy as early as their senior year of high school but no later than the completion of 30 transferable credits. Dual Admission students while enrolled at HACC have access to academic advising, financial aid advising and career advising, together with the use of LVC library resources. ***Dual admitted HACC students who are full-time or part-time will have the same rights and privileges as full-time or part-time students at LVC.***


Terms of the agreement:

1. Students apply for Dual Admission by completing the HACC/LVC Application for Dual Admission form available at the Career and Transfer Center of the HACC campus they attend. HACC will provide LVC with the information necessary to build a record for the student.
2. Students may apply for Dual Admission as early as their senior year of high school.
3. Students who have been admitted to the Baccalaureate Dual Admission Program will be assured space in their LVC majors by the semester selected if they maintain continuous enrollment and meet all requirements, including grade point average, excluding music education, music recording technology and physical therapy. In certain majors an audition or placement test is required for entry into the major. Students who complete the associate degree at HACC in Criminal Justice are limited to transferring a maximum of 10 (30 credits) criminal justice courses toward the baccalaureate degree at LVC.
4. Each student will be assigned an adviser at HACC in order to ensure that the student is provided with guidance toward meeting the associate and baccalaureate degree requirements of the two institutions. The HACC Transfer Counselor, at the Wildwood Campus, will provide LVC with (a) a list of potential dual admit students and likely arrival date at LVC, and (b) insure that LVC receives a transcript each semester for all dual admit students.
5. Students will be governed by the LVC degree requirements in effect at the time of dual admission as long as the student maintains continuous enrollment. HACC will notify the student at the time of dual admission of all entrance to major requirements.
6. LVC and HACC will develop Advising Sheets for each LVC major that outlines the course sequence a student should take at HACC. These sheets will aid in advising and directing the students through their two years at HACC. The Advising Sheets will be reviewed annually by both institutions.
7. LVC agrees to schedule at least one advising day each semester at HACC prior to registration.
8. Students may apply for a change of major at any time, however, they will be required to meet the entrance requirements for the new major at the time of change. Students are excluded from declaring a major in music education, music recording technology and physical therapy.
9. Students will be provided with financial aid information for both institutions. They will receive consideration for LVC need based financial aid including veteran certification where applicable, upon matriculation.

10. Students will be considered for *fall semester* housing if a deposit is received by May 1. *Students entering in the spring semester will be considered for housing on an as available basis.*
11. HACC and LVC jointly agree to develop and implement advertising and promotional efforts to communicate the benefits of the Dual Admission program. Final approval of promotional materials must be granted by both institutions.
12. Each institution will designate a representative who will coordinate the Dual Admission program between the two institutions.
13. A committee of three individuals from each institution will be charged with annually meeting to coordinate all aspects of articulation, including the resolution of any problems not resolved through normal procedures.
14. Both institutions will adhere to Department of Education requirements which may affect this agreement.
15. Either institution may terminate this agreement at any time by written notice of at least one (1) year in advance of the effective date of termination. Students in progress will be permitted to complete their HACC program and their transfer application will be reviewed on an individual basis.

Harrisburg Area Community College and Lebanon Valley College authorize this revised agreement to become effective October 15, 2003.

For Harrisburg Area Community College

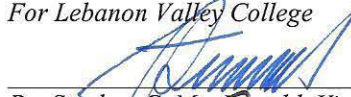


John J. Ford, Interim Vice President
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Dr. Eana V. Baehre, President

For Lebanon Valley College



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10/7/03