

## **Dual Admission Agreement Between Lehigh Carbon Community College and Lebanon Valley College**

Lebanon Valley College (LVC) and Lehigh Carbon Community College (LCCC) agree to enter into a Dual Admission Agreement that will provide LCCC students with articulated curricula and policies that lead to a bachelor's degree at LVC. LCCC graduates can pursue their bachelor's degree in eligible LVC programs through seamless enrollment from an associate degree program at LCCC through upper-division coursework at LVC.

Students may apply for admission under the Dual Admission Agreement as early as their senior year of high school but no later than the completion of 30 college-level credits in a transfer program offered through LCCC. Dual Admission students while enrolled at LCCC have access to academic, financial aid and career advising, along with the use of library resources and some other on-campus facilities and events at LVC. The LVC Office of Admissions will provide students with regular updates concerning on-campus events and other academic programs.

LCCC students accepted under the Dual Admission Agreement will also qualify to enroll in courses at LVC that are not offered at LCCC but are required for completion of the LVC bachelor's degree. Tuition for up to two of these courses taken prior to transfer to LVC will be charged at the LVC Community College Partner Discount Rate.

### **Obligations of Lebanon Valley College**

1. Students apply for Dual Admission by completing the LCCC - LVC Application for Dual Admission form found on the Lebanon Valley College admission website ([www.lvc.edu/dual-admission](http://www.lvc.edu/dual-admission)). LCCC will provide LVC with the information necessary to build a record for the student, preferably through the electronic transfer of information.
2. Lebanon Valley College will waive the application fee.
3. LVC agrees to schedule one advising day each semester at LCCC prior to registration. The LVC Office of Admissions' Transfer Coordinator will provide advising when necessary.
4. LVC will send a scheduling packet (date/time to schedule classes) to the student the semester prior to matriculation to LVC. Students will receive an official admissions letter from LVC during the last semester at LCCC. Upon receipt of the final LCCC transcript, LVC will complete a final official transcript evaluation. This will be completed prior to matriculation to LVC.
5. LVC will award academic scholarships to all qualified LCCC graduates that have maintained a minimum 2.50 GPA.

<u>Name of Scholarship</u>	<u>GPA</u>	<u>Scholarship Range</u>
Board of Trustees Scholarship*	3.75 – 4.00	\$25,000 - \$23,000
Presidential Scholarship	3.50 – 3.74	\$23,000 - \$21,000
Dean's Scholarship	3.25 – 3.49	\$21,000 - \$19,000
Alfred Tennyson Sumner	3.00 – 3.24	\$19,000 - \$17,000
Mary A. Weiss Scholarship	2.50 – 2.99	\$17,000 - \$15,000

\* All Phi Theta Kappa members will receive the Board of Trustees Scholarship

6. Students may apply for Dual Admission as early as their senior year of high school but no later than the completion of 30 college-level credit hours at LCCC. All Dual Admission students will receive a \$1000 grant added to their merit-based scholarship (see #5).
7. LVC and LCCC will develop program-to-program Advising Sheets for eligible LVC majors that outline the course sequence a student should take at LCCC. These sheets will aid in advising and directing the student through their two years at LCCC. The Advising Sheets will be reviewed annually by both institutions.
8. LVC will award transfer credit for all coursework taken as part of students' completed associate degrees, excluding pre-college courses, allowing students to enroll at LVC with junior standing. Only grades of C- or better will be counted toward major requirements. Students who have not earned an associate's degree, must earn a C- or better for any coursework to transfer.

### **Obligations of Lehigh Carbon Community College**

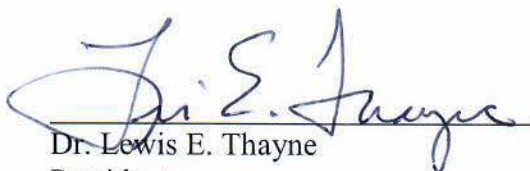
1. Make special arrangements for Lebanon Valley College recruiters and advisors to visit LCCC and meet with prospective and current Dual Admission Students.
2. Provide contact information regarding recent Associate degree graduates.

### **Joint Obligations:**

1. Each institution will designate a representative or representatives who will coordinate the Dual Admissions and Transfer Agreements between the two institutions. These representatives will exchange data and documents annually that will contribute to the maintenance and improvement of this Agreement, enhance the transfer process and promote effective cooperation between institutions.
2. At the conclusion of each semester, during the student's associate degree studies, LCCC will send LVC a copy of the student's transcript, upon request to the LCCC Records office. These transcripts will be evaluated for the purposes of advising the student on course selection for their next semester during the LVC Advising Day at LCCC. This is in addition to the student working with his/her LCCC faculty and/or professional advisor.
3. Students may change their LCCC or LVC major at any time; however, they will be required to meet the entrance requirements for the new major at the time of change. While enrolled as a Dual Admission student with LVC, students must notify LCCC and/or LVC of any change of major to ensure they meet any/all pre-requisites for the new program.
4. Students will be provided with financial aid information for both institutions. They will receive full consideration for LVC financial aid upon matriculation to LVC. Students may also apply for College housing upon matriculation to LVC. LCCC students are not eligible for housing until matriculation to LVC.
5. To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this agreement, and to keep each other informed of any other changes in policy or curricula that affect those students.

6. LCCC and LVC jointly agree to develop and implement advertising and promotional efforts to communicate the benefits of the Dual Admission program including links on websites.
7. LCCC and LVC authorize this agreement to become effective with the start of the Fall 2019 semester.

For Lebanon Valley College:



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Dr. Lewis E. Thayne  
President

For Lehigh Carbon Community College:



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Dr. Ann D. Bieber  
President



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Dr. Michael R. Green  
Vice President of Academic Affairs  
and Dean of the Faculty



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Dr. Thomas Meyer  
Vice President for Academic Services and  
Student Development